

Board of Trustees of the Upper Sandusky Community Library

Minutes

January 10, 2019

The Upper Sandusky Community Library Board of Trustees convened on Thursday, January 10, at 12:15 p.m. in the Library Board Room with the following members present: Ms. Jenny Romich, Ms. Amy Aldridge-Ritchey, Ms. Dianne Grafmiller, Ms. Laurie Scheck, Mr. Todd Leightey, Ms. Jill Logsdon and Ms. Ann Kemerley. Director and Fiscal Officer Kathleen Whitt and Brian Hemminger of the *Daily Chief-Union* were also present.

Organizational Meeting:

Ms. Romich called the meeting to order at 12:15 and requested nominations for Board officers. Nominations were moved and seconded to retain for President: Ms. Romich; Vice President: Ms. Grafmiller; Secretary: Ms. Kemerley. All moved to accept the motion.

It was agreed that committee memberships would stand. Thus, the committees are as follows:

Building and Grounds Committee:	Ann Kemerley, Todd Leightey and Amy Aldridge-Ritchey
Finance Committee:	Laurie Scheck, Jenny Romich and Jill Logsdon
Friends Liaison:	Dianne Grafmiller

Ms. Scheck administered the oath of office as Board Member to Mr. Leightey, who is beginning a new term. She then administered the oath of office to the Director as Fiscal Officer.

It was moved and seconded that the Fiscal Officers be given the authority to pay the bills with the understanding that they would be ratified at the monthly meetings. In a roll call vote, all approved the motion.

It was agreed to retain the current calendar for monthly meetings on the second Thursday of the month at 12:15 p.m.

The Board then reviewed the Annual Report for 2018 as presented by Ms. Whitt. It was moved and seconded to approve the Annual Report as presented. All present voted in favor of accepting the report. The full report is attached to the official minutes.

At 12:21, it was moved and seconded to adjourn the Organizational Meeting.

Regular Meeting:

At 12:21, the Regular Meeting convened. President Jenny Romich asked for public comments. Hearing none, she asked if there were corrections or additions to the distributed minutes of the December meeting. Hearing none, Ms. Romich declared the minutes approved as distributed.

Next on the agenda was a motion to ratify the payment of the bills. Ms. Romich asked if there was any discussion. Hearing none, the motion was moved and seconded to ratify the payment of bills. In a roll call vote, all present approved the bills.

Under old business, Mrs. Whitt submitted two quotes for dry wall repairs in the basement. She said she had also just received recommendations for other contactors to contact, so she was not asking the Board to accept any of the quotes currently submitted. No action was taken on this matter.

There was no new business.

*Board of Trustees of the Upper Sandusky Community Library
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In the Director's Report, Ms. Whitt reported that:

1. On January 28, the What's Cookin' group will have their second annual soup cook-off along with the monthly potluck dinner. Judges for the cook-off will be downtown merchants Kip Wentling, Janice Woods and Debbie Frey.
2. December's cookie contest winners were Chelsea Gottfried (Salted Caramel Macarons), Shelley Beidelschies (Mexican Chocolate Cherry Rounds) and Krystal Nunley (Andes Mint Grinch Cookies).
3. Our next adult program, scheduled for Thursday January 10, is called Spilling the Beans, and will feature Steve Jackson of the Beca House Coffee Company giving a presentation on coffee basics from farm to cup.
4. I have talked to Karen Moore of the Forest Jackson Public Library concerning a possible formula for distribution of Public Library Funds for Wyandot County. We are looking into creating a draft based on the formulas recently established in Hardin and Hancock Counties, and have begun discussions with the directors of the Dorcas Carey and Mohawk Libraries as well.
5. We have been working on expanding the Young Adult area to allow more shelf space for books, as well room as for the young people who gather after school. We removed a section of shelving from the magazine area, then set up three double-faced shelving units as a wall between the YA area and the magazine/newspaper area. These shelving units were assembled from parts we had in storage in the basement. We also plan to add a charging station and some comfortable furniture.
6. Taking advantage of the extra shelving on the magazine side of the "wall", we have added a jigsaw puzzle exchange, starting with puzzles donated by staff members. The other two shelving units are being used for the relocated reference collection and for a display of library materials we want to promote (currently the numerous Great Courses DVDs donated by Mr. Louis Schoenberger).
7. Mr. James Hogan has been creating kids' wooden animal puzzles using his jigsaw and donating them to the library. We have them set out on tables in the children's area for our visitors to enjoy.
8. Memorial/Honor/Donations December 2018.

In Memory of:

Members of the Schoenberger Family

Donor:

Louis Schoenberger

There were no Items Not on the Agenda.

Ms. Romich asked if there were any other items for discussion. Hearing none, it was moved and seconded at 12:35 to adjourn.

President

Secretary

2018

ANNUAL REPORT

UPPER SANDUSKY COMMUNITY LIBRARY

BOARD OF TRUSTEES

Jennifer A. Romich	President	December 31, 2023
Dianne Grafmiller	Vice-President	December 31, 2021
Ann Kemerley	Secretary	December 31, 2024
Todd Leightey		December 31, 2018
Laurie A. Scheck		December 31, 2019
Jill A. Logsdon		December 31, 2020
Amy Aldridge-Ritchey		December 31, 2022

STAFF

Kathleen Whitt (Director/Fiscal Officer)
Jill Stansbery, Youth Services Coordinator/Assistant Director
Paris Robertson, Deputy Fiscal Officer/Technology Coordinator
Lisa Andres, Youth Services Specialist
Katherine Bardon, As Needed Library Assistant/Cataloging Assistant
Aimee Boes Sorenson, Outreach/Adult Programming Specialist (Jan-Aug)
Annette Cheney, Library Assistant/Catalog Specialist
Holly Higgins, As Needed Library Assistant
Cheryl Lyon, Library Assistant/Catalog and Adult Programming Specialist
Jennifer McKee, As Needed Library Assistant (January-June)
Patricia Davidson, As Needed Library Assistant (June-December)
Shannon Roper, Library Assistant (October-December)
Karen Shuman, Library Assistant/Marketing and Outreach Specialist
Lynn Gottfried, Custodian/Maintenance Assistant
Gus Corfman, Substitute Custodian/Groundskeeper
Lynn Shuman, Substitute Custodian/ Maintenance Assistant (Nov-Dec)

HOURS

9:00 a.m. to 8:30 p.m., Monday through Thursday
9:00 a.m. to 6:00 p.m., Friday
9:00 a.m. to 1:00 p.m. Saturday

The library was closed for the following holidays in 2018:
New Year's Day; Martin Luther King, Jr. Birthday; President's Day;
Memorial Day; July 4th; Labor Day; Columbus Day; November 12
(Veterans' Day falling on Sunday); Thanksgiving Day; Christmas Day.

There were no closings due to weather. The library was closed on
Saturday, September 22 due to a water emergency.

The library was open for business 301 days.

THE YEAR IN REVIEW

OVERVIEW

The Library circulated 156,093 items in 2018, a decrease of 2% from the preceding year. Average daily circulation was 519 items. Circulation for the SEO Consortium as a whole was up 2%. Circulation of materials in the Juvenile collection (not including YA) was about 23% of total circulation. Movie circulation was 19% of the total. Circulation of e-books continues to rise, from 6,582 in 2017 to 8,068 in 2018—an increase of 23%. E-book circulation represents over 5% of total circulation (up from 4% the previous year), and over 6% of circulation excluding movies. Resource sharing among SEO libraries also continues to increase.

Highlights for the year include:

- Thanks to a 2017 grant from the Wyandot County Community Foundation, we installed and had staff trained to use an Automated External Defibrillator to enhance the safety of staff and visitors of the library.
- Our new website launched on February 1, featuring a cleaner look, with easier, more intuitive navigation, site search capability, easy access to the online catalog and patron accounts and research databases, and a calendar of upcoming events.
- On April 9, we hosted a grant writers' round table to help staff of nonprofits share information and learn more about how to find and win grant funds. Participants included staff of other libraries in the area, as well as hospice, the Wyandot County Museum, Wyandot Memorial Hospital and other similar organizations.
- The elevator was out of service for almost a month in May-June due to leaking seals in the hydraulic system. The cost of repairs came to almost \$4,000.
- On September 22, we found water overflowing in the men's room due to aftereffects of a water main break downtown overnight. The northeast area of the first floor was flooded to a depth of an inch or so and water ran down the basement stairs and through the floor and the basement ceiling. ServPro was called to mitigate the damage and dry the walls and carpeting as much as possible, but walls and ceiling tiles in the large meeting room and the ceiling of the basement vestibule suffered water damage and need to be replaced, as well as baseboards on both levels.
- Adventure Central, our new collection of non-traditional items, launched on October 29. The collection includes telescopes, microscopes, musical instruments, a sewing machine, metal detector, educational games and toys, and much more, and has enjoyed frequent use both in and outside the library. We also borrowed a 3D printer during October-November, running it almost continuously to show off its capabilities, to the great interest of library visitors. The Friends of the Library donated \$1,500 towards the purchase of Playaway Launchpad preloaded tablets and \$1,000 towards other items for the Adventure Central collection.
- Our 1.4 mill 5-year property tax renewal levy passed on the November ballot.

GENERAL

Staff size remained nearly steady at about 8.76; we are continuing to focus efforts on adult and children's programming and outreach. Aimee Boes Sorenson's vacancy in August was filled by Cheryl Lyon assuming the responsibility for adult programming, Holly Higgins taking on coordination and preparation of materials for homebound delivery, and Karen Shuman and Annette Cheney working with the pop-up library and other outreach activities. As needed staff member Jenny McKee resigned in June. Aimee's and Jenny's hours were replaced by increasing other staff members' hours as appropriate, and hiring an additional as-needed assistant, Patti Davidson, and then Shannon Roper as a part-time library assistant.

SirsiDynix and SEO continue to enhance the Symphony online catalog and Enterprise public access portal. They are currently working on an updated BookMyne mobile app and additional Blue Cloud modules, including mobile circulation and cataloging.

The Library uses Unique Management Services for collection of unreturned materials and unpaid fees. In 2018, 57 accounts were submitted to them; 79 accounts had action on them (materials returned or fines paid). We collected \$717.99 on placed accounts, and materials valued at \$2,407.24 were returned during the year. Statistics provided by Unique state that cumulative recovery on library accounts by UMS is \$41,232.16 since August of 2009, yielding a return on investment of 4.49 to 1. We also use UMS to make notifications on holds and overdues, saving a considerable amount of staff time.

In 2018, the Library received 39 memorial/honor donations of money, totaling \$1,550. Thirteen individuals or groups either requested specific materials be purchased, or donated the materials themselves, for a total of 56 items donated. Donations were received from the Pythian Sisters of Ohio and the USANDO Literary Club. Mr. Louis Schoenberger donated over 30 Great Courses DVD sets.

ADULT PROGRAMS & SERVICES

Our Homebound Program currently reaches 27 patrons. Deliveries are made to individuals at Essex Place, the Inn at Westbrook, Fairhaven and Wyandot County Skilled Nursing and Rehabilitation Center, and to Council on Aging participants. Dedicated volunteers make the deliveries and are often retired seniors themselves. Current volunteers are Cindy Bishop, Lois Dillon, Betty Martin, Charles and Lucille Steward, and Jerry Sedgwick.

The Adult Summer Reading Program ran throughout the month of June, at the same time as the children's and teens' programs. In 2018, 81 people participated in the program, with the theme of "Libraries Rock." The seven-week summer movie series (June-July) was attended by about 45 people.

BOOK CLUBS

The book club at Wyandot County Skilled Nursing and Rehabilitation Center met monthly through August, facilitated by Aimee Boes Sorenson. In September, Karen Shuman set up a new book discussion format for residents of WCSN&R, Fairhaven

Community, and Westbrook Assisted Living and Memory Care. We have partnered with The Wyandot County Museum to bring items to the residents that will enhance the reading discussion, spark memories, and provide a “hands-on” aspect to the program. The total attendance of meetings at all the facilities was 94.

Karen Shuman also facilitates the monthly Common Reader’s and BookTalk discussion groups. Members of both groups are dedicated readers, though each group focuses on different aspects of reading and discussion. Common Reader’s is a more formal group, with the members voting on the titles to be read each month. They meet monthly, except for July and December. Karen preorders copies of each month’s selected title in various formats from other SEO libraries for anyone wishing to participate. Attendance at these meetings was 120 for the year, giving an average of 12 participants per session.

BookTalk is a more informal book club that meets to talk about whatever the participants are currently reading. The group is lively and well-read and often comes up with challenging questions for Karen to research. Total attendance for BookTalk in 2018 was 55.

The What’s Cookin’ Cookbook discussion group, facilitated by Cheryl Lyon also meets once a month to share recipes and cooking tips and enjoy a potluck meal. They also have periodic special speakers or demonstrations, as well as a Soup Cook-Off in January and a cookie contest and exchange in December.

CREATIVE PASTIMES

The crochet club (formerly called Knotty Hookers) that meets at the Library has undergone a name change and is now called Creative Pastimes. The change is intended to help promote the group beyond crocheters and open it up to new growth. Karen Shuman became the liaison for this group in October. There were 10 in attendance at the two meetings in 2018 under the Library’s sponsorship.

Other adult programming events included:

<u>Program</u>	<u>Presenter</u>	<u>Attendance</u>
January Craft Night	Aimee Boes	10
Get Organized! Workshop	Reannon Hayes	10
Annual Clothing Swap	Aimee Boes	100
Prehistoric Wyandot County	Jeb Bowen	?
Confessions of an OSU Usher	Trevor Zahara	?
SRP Craft Day (4 events)	Aimee Boes	64
SRP Karaoke Night	DJVU & Karaoke (Brian McKee)	35
SRP Bluegrass Concert	Fret Mashers	25
August Craft Night	Holly Higgins	10
The Amish and America	Gerald Mast	17
Business Showcase at the Fair	Jill Stansbery	300
Medicare Seminar	SSIP Insurance Partners	17
Color Me Happy	Cheryl Lyon	9
Around the World in 80 Minutes	Cheryl Lyon	23
What’s Cookin’ (11 events)	Cheryl Lyon	390

An estimated 1,290 people took advantage of the variety of adult programs sponsored by the Library this year.

POP-UP LIBRARY

The Pop-Up Library began traveling in May 2017 with the aim of raising community awareness of USCL and its services by making a presence at various events and venues throughout the community. Materials brought out for loan are tailored to the specific event: for example, books authored by the speakers at Leadercast. The service has seen more success in raising awareness than in circulation of library materials, however.

Pop-up appearances in 2018 included the following:

May 4	Leadercast Conference at Trinity Church
July 28	Farmer's Market at Harrison-Smith Park
September 14	Business Showcase @ Wyandot County Fair
October	In House display to promote the opening of Adventure Central
November 1	Senior Connections Holiday Bazaar

FRIENDS OF THE LIBRARY

The Friends of the Library currently has approximately 70 members. The Friends sponsored the Annual Book Sale in August and the Santa's Secret Store during Home for the Holidays in December.

The Friends donated \$85 to purchase a storage cabinet for cooking supplies for the What's Cookin' and Kids Can Cook programs. They also paid to have the meeting room and microfiber chairs professionally cleaned and treated to prevent stains (ScotchGard). They often provide refreshments and donate funds to support a number of library programs, including performers for the Summer Reading Program. They supported the library's levy renewal campaign with a donation of \$400. The Friends also donated \$1,500 towards the purchase of Launchpad preloaded tablets and \$1,000 for other items for Adventure Central, in particular a sewing machine and metal detector.

YOUTH SERVICES

The Tiny Tots Story Time has three sessions each week for children birth through age 3 and their adult caregivers. A Tiny Tots session typically includes age-appropriate stories, learning activities and games. This program continues to grow: a total of 2,237 participants attended this program during 2018, up slightly from 2,230 in 2017 (an average of 18 over 118 events).

Preschool Story Time, for children ages 3 to 6, is held on Monday mornings. Children sit and listen to stories, sing, laugh and learn a little science. In 2018, we had 239 participants, for an average of 8 attendees over 29 meetings.

Six first grade classes each visit the library once a month as a part of a library skills program. The students listen to stories, learn about library resources, browse the collection and check out books.

Each Tuesday from 6 to 8 p.m. is family Lego Night. Our goal here is to have parents and kids work together to express their creativity and build whatever they want. Lego creations are often kept on display at the circulation desk until the next week.

“That Thursday Thing” is a weekly program for elementary and middle school students. Our goal for this program is to get to know the kids better and to get them off electronic devices and show them other ways to have fun, interact with one another and learn. Cooking, crafts, games, and learning about bullying and other social issues are just a few of the activities presented. Average attendance in 2018 was 24.

The Summer Reading Club theme for 2018 was “Libraries Rock.” Seven hundred and sixty-seven children age 3 through grade five registered for the program, which ran through the month of June. Weekly activities included crafts, scavenger hunts, and Friday morning Bingo. The Pythian Sisters of Ohio donated four bicycles as prizes – two for elementary school-aged children, and two for middle/high school students. Each time a student checked out materials during the summer reading program, they were able to make an entry for the drawing to win a bike. “Read to Me” was the summer reading program for children from birth to age 3. Forty-six little ones participated in this program.

Tristan Joy of Edward Jones and the library co-sponsored the “What Do You Love to Do?” coloring contest for preschool and elementary students. The kids’ art work was displayed at the circulation desk and the winners were announced at a party where they received their prize.

In December, we had a Gingerbread House Workshop—a new family event that was a terrific success. Twenty-seven houses were decorated with a lot of frosting, graham crackers, candy canes, sprinkles, coconut, marshmallows, chocolates, etc. We thank Brian Souder and the Modern Woodmen of America for donating the supplies. Plans for next year are to have two sessions to allow more people to participate.

The Library also has a “1,000 Books Before Kindergarten” program to encourage parents to read to young children from birth through preschool. Three children completed this program in 2018.

Other children's programs included:

Events at the Library

<u>Program</u>	<u>Attendance</u>
Tiny Tots Story Time	2,237
Preschool Story Time	239
Summer Reading Registrations	957
Chess club	30
Christine Kallevig, author and illustrator	55
Coloring contest	100
Summer Reading events	668 (20 events)
Summer Reading Presentation and Story Time	439 (10 events)
Middle/High School Summer Reading Presentations	392
Laura Ingalls Wilder family program	35
Gingerbread House Workshop	50
Story Time and Christmas tree decoration - 4 second grades	100
Home for the Holidays – Story Time and crafts	290
That Thursday Thing	820
STEAMPunks	132
Community Service Opportunities	12
Total	3,189

Events outside the Library

<u>Program</u>	<u>Attendance</u>
Preschool Story Time	2,188 (167 times)
South School – Right to Read	120
SRP Workshop Presentation	100
REACH	90
Family Fun Fair	100
South, East, St. Peter's Summer Reading Presentation	368
Clover Bud Camp Story Time	50
Union Open House	150
Visit Kindergarten Classes	145
STEAMPunks Halloween Parade Participation	18
Middle School Open House Outreach	80
Total	3,409

The former Teen Advisory Board (TAB) was renamed STEAMPunks in September 2017. The STEAMPunks mission is to promote healthy, happy and productive citizens by providing youth development opportunities through a variety of programs and activities that cultivate community growth and appreciation that include elements of science, math, engineering, art & math. Members also advise Youth Services Specialist Lisa Andres on library materials and activities for tweens and teens. This program for students in grades 6-12 provides opportunities to fulfill community service obligations by assisting at library programs (especially the Summer Reading Club and That Thursday Thing) and helping the staff in a variety of ways. Attendance at

STEAMPunks meetings is usually between 14 and 20, including a core group of regular participants. We had a total attendance of 132 for the year. Twelve students took advantage of community service opportunities on Tuesday evenings.

"Libraries Rock" was also the theme for the middle/high school reading program. We visited Union Middle School and Upper Sandusky High School to promote the summer reading program, connecting with 392 students; 144 actually registered. Programs offered included an interactive showing of Disney's "The Little Mermaid" and two music trivia game shows. We had a total attendance of 66 for these events.

Approximate number of children's/youth activities held at the library: 270

Total number of people participating in the activities held at the library: 6,478

Approximate number of children's/youth activities held outside the library: 186

Total number of people participating in the activities held outside the library: 3,409

We continue to be an after school hangout for students from elementary school on up, with an average patron count of about 35 each afternoon between 3 and 4 p.m. on school days. We are continuing to seek ways to increase the involvement of older students in library activities, especially That Thursday Thing and STEAMPunks.

SOCIAL MEDIA AND MARKETING

The goal of social media for USCL is to inform, entertain, and engage our patrons and others about USCL and the activities and programming that we provide. We have decided to focus our social media efforts on Facebook. Pinterest and Instagram did not seem to serve our needs as well. Karen Shuman, as Marketing Specialist, is the lead in our Facebook activities.

Our presence on Facebook has seen growth in "page likes" during the past year from 1,113 to 1,306, a gain of 193 followers. That roughly equates to a new page like every other day. We have also seen a consistent increase in post reach and post engagement, with the greatest response (comments, shares, etc.) for posts about community members and pictures of library activities, as well as memes that we share from other sources (with permission), including a free resource available for libraries. Karen curates, creates, and schedules posts that she believes will engage, spark interest, and generate interaction with our followers. She is constantly learning and applying ideas in order to discover what our community responds to the best. Our goal is to maintain an active, informative, and fun presence on Facebook.

The new website went live on February 1, and we have seen a noticeable increase in user activity. The website was accessed 15,089 times in 2018, up about 1.8% from 14,820 in 2017. The record number of sessions was during the month of October – 1,502 sessions by 843 users. Events and activities, as well as articles about library patrons and other information are posted regularly and Karen works to keep the calendar as up-to-date as possible. The transition was fairly simple due to the excellent support provided by OPLIN. We have had 58 requests for information through the "contact us" button on the website, which were handled usually on the

same day. The option to receive our newsletter by email has been requested by 22 people through the website.

In August, Karen began meeting with staff at the New Vision FM radio station in Upper Sandusky to record an interview which is aired twice a month to help promote library activities. The station also records public service announcements that Karen sends them by email on a monthly basis. We have also been able to make contacts with other members of the community through this opportunity. Local businesses in Upper Sandusky have agreed to display handouts of upcoming programs and events on their front counters or other prominent areas to promote our free programs and events. We appreciate the support we receive from our community.

INTERLIBRARY LOAN

We received 22 requests by USCL patrons for materials not owned by any SEO library. Of these, 18 were filled. We also filled directly one request from an outside library. In addition, the Library received requests to research 64 obituaries from the local newspaper.

COMPUTER USAGE

The Library has 13 public-use Internet computers. Patrons can check e-mail accounts, surf the web, play games, create documents in MS Office applications, and make use of the Cypress resume-writing aid and NUWAV Legal Documents software, as well as accessing numerous research databases supported by the State Library. An especially valuable asset negotiated by the State Library of Ohio was free access to the Lynda.com self-directed learning resource for any person with an Ohio library card. This contract will be in effect for three years. Average use of the Library's public computers was 782 per month – down from 930 per month in 2017. Wi-Fi access to the Internet increased to about 204 logins per month vs. 189 logins in 2017.

MEETING ROOMS

In addition to use by the Library for its programming needs, the library's meeting rooms were used 265 times by outside groups. The meeting rooms were used routinely by local groups such as the Wyandot Tracers, the Friends of the Library, the North Central Ohio Educational Service Center, the Archeology Society, the USANDO Literary Club, the Lions Club, and the Pythian Sisters of Ohio. They were also used by the Board of Elections as a polling station, and by the Red Cross as a blood donation center. Other users included congressmen, the Wyandot Chamber of Commerce, Girl Scouts, sports associations, and various other local organizations. Numerous individuals used them for meetings, studying or tutoring when not in use by groups.

ELLISON ROOM

The Ellison die collection for making cutouts for signs, scrapbooking, classroom materials, etc., was used 190 times by the public, as well as for creating library programming materials and signs. In addition to USCL's own collection of dies, patrons can request dies from SEO for use at our library.

SHOWCASES AND DISPLAYS:

Display spaces throughout the library are used to promote library events and resources. In January, we kicked off 2018 with the large display case highlighting the entire year to come with a calendar of unusual things people could celebrate in the course of a year (“Every Day Can be a Celebration of Something!”) The display included items from our lending collection, trinkets and visuals, items shared with us from Woods’ Antiques and a Jazz Play list to fit the theme.

Displays promoting the “Libraries Rock” summer reading programs included “What if Life were a Musical?” in the small case with record player, records and an old radio on loan to us from Woods’ Antiques, the “Rock Climbing Ninjas” display upstairs and the “Rock Collector” display in the basement.

In October-November, our Bucket List displays in the library and about town solicited community involvement in sharing things they want to be, learn, do and experience in life. We received 158 responses, which we will use to help plan for library programming and collection development.

Other displays this year included:

- Our Own Version of the Olympics (OOVOTO)
- March into Literacy & When Books Talk
- Leadercast preview at the library
- For the What’s Cookin’ cookbook discussion programs: Chicken Soup for the Soul; Birthday Party, Annual Picnic, and Red, White and Blue.

We would like to thank Dawn Yeater for the loan of mannequins used to enhance many of our displays, including the Annual Clothing Swap.

The following organizations used the large display case to highlight their groups or cause: MOPS, the Lion’s Club, Sisters in Shelter, the Wyandot County Farm Bureau, the Wyandot County Hall of Fame, and the Wyandot County Health Department.

Individual community members who shared their collections in 2018 include:

- Richard Eyestone: Italian woodworking
- Cheryl Lyon: souvenirs from Panama and Switzerland
- Charlotte Leeth: Christmas Nativities from Around the World

USC Monthly Statistics 2018

	January	February	March	April	May	June	July	August	September	October	November	December	Annual Total	2017
Total Checkouts	10,014	9,022	9,906	9,098	8,751	10,386	9,690	9,957	9,486	10,501	9,448	8,296	114,555	115,265
SEO Outbound	3,151	2,982	3,301	3,250	2,938	2,581	2,409	2,638	2,517	2,561	2,345	2,142	32,815	36,016
Paperbacks	43	56	88	56	75	59	78	34	75	34	19	33	650	1,402
E-Book circulation	709	659	629	611	602	609	686	711	713	759	694	686	8,068	6,582
Circulation Totals:	13,917	12,719	13,924	13,015	12,366	13,635	12,863	13,340	12,791	13,855	12,506	11,157	156,088	159,265
Juvenile Circ (does not include YA)	2,704	3,086	3,093	3,223	2,484	3,719	3,031	3,234	3,477	2,973	2,308	2,916	36,248	36,926
Days Open in Month	25	23	27	25	26	25	25	27	23	26	24	25	301	301
Average daily circ	556.7	553.0	515.7	520.6	475.6	545.4	514.5	494.1	556.1	532.9	521.1	446.3	518.6	529.1
Annual Circulation:	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	
	120,276	129,949	148,266	150,506	154,405	161,250	167,477	162,281	152,279	152,065	152,377	159,265	156,088	
Borrowers as of:	2/1/18	3/1/18	4/1/18	5/1/18	6/1/18	7/1/18	8/1/18	9/1/18	10/1/18	11/1/18	12/1/18	1/1/19		
Registered Active Borrowers:	3,809	3,793	3,797	3,785	3,801	3,780	3,749	3,767	3,758	3,756	3,798	3,765		
Total Borrowers (active & expired):	6,997	7,025	7,081	7,101	7,153	7,172	7,194	6,626	6,750	6,776	6,836	6,836		
New Borrowers	25	29	42	33	32	44	23	49	134	38	44	26	519	537
Heritage Room Use	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Total	2017
	43	28	36	41	26	29	50	55	36	27	31	26	428	394
Ellison Room Use	13	10	28	12	19	9	14	33	11	9	23	9	190	163
Computer Usage:														
Public Access	785	758	832	737	618	758	700	821	778	815	808	682	9,092	10,963
Heritage Room	36	19	29	17	1	16	31	37	22	12	40	36	296	198
Wireless	240	216	196	204	172	228	178	190	189	195	210	225	2,443	2,274
Total - all access	1,061	993	1,057	958	791	1,002	909	1,048	989	1,022	1,058	943	11,831	13,435
Website Statistics/# sessions	1,127	1,147	1,257	1,085	1,225	1,274	1,368	1,270	1,341	1,502	1,285	1,208	15,089	14,820
Attendance	14,290	9,922	12,197	17,735	14,811	11,854	10,020	11,337	10,478	11,820	12,402	8,313	145,179	218,352
Questions Asked														
Directional	9,948	Estimates based on semi-annual counts over 1 week's time												
Reference	6,310													
Emergency Closed Days:														
Dates	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	9/22	n/a	n/a	n/a	Annual Total	2017
Total days	0	0	0	0	0	0	0	0	1	0	0	0	1	0